



# Valley Mills Independent School District

## Application for Student Transfer

**Authority for Data Collection:** Texas Education Code 21.061; Civil Action 5281, Section A

**Planned Use of Data:** To complete the report required by federal Court Order Civil Action 5281

**Instructions:** This form must be used for all student transfers, **within the State of Texas**, including hardship. Column instructions can be below. The Campus Administrator must circle **approved** or **disapproved** and sign the transfer form. For further information, contact the Division of Equal Education Opportunity at 512/463-9671.

<b>Year Applying For</b> 2017 - 2018	<b>Reason for Request</b>  <input type="checkbox"/> Valley Mills ISD Employee: At which campus is parent employed?  <input type="checkbox"/> Moving Out of VMISD, wish to remain in the district for the rest of current year Date of Move:  <input type="checkbox"/> Building/Buying/Leasing residence in VMISD Est. Move in date: (Attach contract)
<b>Exemption / Hardship Code</b>	
<b>Sending District Number</b>	

<b>Student Name: last, first mi</b>	<b>admission grade level</b>	<b>ethnic code</b>	<b>District Last Year</b>	
			Yes	No

<b>Physical Address</b>	<b>City</b>

<b>Special Services Being Provided</b>	<b>REQUIRED DOCUMENTS</b>
<input type="checkbox"/> None <input type="checkbox"/> ESL/Bilingual <input type="checkbox"/> Career TECH <input type="checkbox"/> 504 (att ach current 504 plan) <input type="checkbox"/> Speech <input type="checkbox"/> GT <input type="checkbox"/> Special Ed (att ach current IEP)	<p><u>NEW TRANSFERS: these files must be received by VMISD for your application to be processed.</u></p> <input type="checkbox"/> Most recent report card (Grades K-12) <input type="checkbox"/> Test Scores (TAKS, STARR, Assessment) (Grades 4-12) <input type="checkbox"/> Documentation of satisfactory attendance and discipline records (K-12) <input type="checkbox"/> Transcripts (Grades 9-12) <input type="checkbox"/> I have read the FDA Local and Legal Board Policy Documents

<b>Name of Parent or Guardian</b>	<b>Email Address</b>	<b>Home Phone</b>

<b>Mailing Address</b>	<b>City</b>	<b>St</b>	<b>Zip</b>	<b>Cell Phone</b>

I understand that, if approved, the transfer is granted conditionally based on the following criteria: program availability, discipline history, academic performance, and attendance, including tardies. The transfer may be revoked based on Board Policy, to extent permitted by law. It is effective for one school year. **I understand that transportation to the requested campus is my responsibility**. I understand that falsification of information is a Class A Misdemeanor and can lead to legal action. I have read and understand the District policy on out of district transfers. I agree to abide by all rules and regulations set forth in this policy. I understand that as a transfer student, school placement may be changed to accommodate resident students. I have been informed that, in some cases, previously approved transfers may be revoked due to space limitations. I have been informed of the receiving district's policy concerning tuition charges, if any, for a transferred student whose grade is taught in the student's district of residence; and I accept responsibility for the payment of tuition.

Tuition for the current school year is \$0.00.

Parent/Guardian Initial:

**Signature of Parent or Guardian:**



# Valley Mills Independent School District Application for Student Transfer

This agreement entered into between the Valley Mills Independent School District, herein after referred to as "District" and

\_\_\_\_\_  
(Parent/Guardian)

Parents/Legal Guardians of transfer student herein after referred to as "Parents" is entered into on behalf of the following student, herein after referred to as "Students":

Attach last report card & STAAR results

**NEW TRANSFERS: these files must be attached, emailed or mailed for your application to be processed.**

Files on record; returning student

As part of this agreement District agrees to enroll all educational services and any necessary support resident student exclusive of transportation services to and from the students home or domicile if outside the district boundaries.

As part of this agreement Parents hereby agree to the following: Pay tuition to the District in a timely manner and in an amount specified by the District's designated official. Provide transportation to and from the campus of enrollment if the students home or domicile is outside the district boundaries.

**As part of this agreement Parents acknowledge and agree to the following: District is allowing said transfer of students in accordance with Board Policy FDA and payment of tuition as specified by the Board of Trustees of the District. Parents acknowledge that the District has no obligations to the Students other than that specified above. Parents acknowledge that the enrollment into District is done at the will of the District and under that provisions that said enrollment will not place the District in a financial or other hardship. Parents also acknowledge that unacceptable behavior on the part of the Students or Parents will be grounds for termination of this agreement.**

Tuition for the current school year is \$0.00.

Parents Signature: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**VALLEY MILLS ISD OFFICE USE ONLY**

Date Received at VMISD SUPERINTENDENT'S Office:

Date Sent to Receiving Principal for Review:

Receiving Principal:	Approved:	Denied:	Date:	
Reason for Denial: Grades	Attendance	Space/Staff	Discipline	Program Discipline

Date Parent/Guardian Notified:

Method of Notification:	Emailed	Letter	Phone
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**Exemption / Hardship Code**

- A. Student taking academic courses not offered in the district of residence.
- B. Graduating senior who has attended Valley Mills ISD for at least the two previous years.
- C. Student with two working parents, or whose sole parent works (in a single-parent home), and no child care facility is located in the sending district. Only children less than ten years of age will be considered as needing child care unless it can be demonstrated that a child suffers a handicap which renders him or her incapable of self-care.
- D. Student whose health or safety is involved. Documentation from a Medical Doctor delineating specific medical reasons must be obtained and on file.
- E. Student whose parent/guardian is employed by VMISD and currently contributes to the Texas Teacher Retirement System.
- F. Student whose home is more than 20 miles closer to WISD than the school of residence.
- G. Student transferring to a regional day school for the deaf. (C.A. 5281)
- H. Special education student from district where the special education class for which the student is qualified is unavailable and such class is available in VMISD. Student has been properly screened according to Agency guidelines by VMISD. (C.A. 5281)
- I. Student residing in a district that does not offer the grade level of that student.
- J. Student does not qualify for any of the preceding exemptions/hardships.

**Sending District**

Bosqueville ISD (161923)  
China Spring ISD (161920)  
Clifton ISD (018901)  
Connally ISD (161921)  
Crawford ISD (161901)  
McGregor ISD (161909)  
Meridian ISD (018902)  
Midway ISD (161903)  
Waco ISD (161914)

**Ethnic Code**

- 1 American Indian or Native Alaskan
- 2 Asian or Pacific Islander
- 3 Black, not Hispanic
- 4 Hispanic
- 5 White, not Hispanic

**Receiving Campus Number**

Pre K - 6th Valley Mills Elementary School (018904101)  
7th - 8th: Valley Mills Junior High School (018904041)  
9th - 12th: Valley Mills High School (018904001)